



Calling all Internationally Trained Finance/Accounting or Office Administration/Customer Service Newcomer Professionals!

## WOODGREEN'S FREE, ENHANCED LANGUAGE TRAINING BRIDGING PROGRAM

### Finance & Accounting Program (Full-Time)

Monday to Thursday, 10AM - 3:15PM April 1st-June 17th, 2021

### Office Administration/Customer Service Program (Part-Time)

Tuesdays & Thursdays, 6PM - 8:30PM, Saturdays 9AM-12PM April 1st-July 8th, 2021

**In this free, online program, clients will benefit from the following features:**

- Business sector specific language training
- Canadian workplace culture (soft skills)
- Resume building and interview practice
- Employment and job placement support
- Access to a free subscription to LinkedIn Learning (16,000+ courses)
- Mentorships, workshops, networking events with industry professionals
- Online QuickBooks training sessions (for Finance/Accounting students)
- Online childminding available
- Certificate awarded upon completion

### ELIGIBILITY

- Permanent Resident or Convention Refugee
- Language level CLB 5 (minimum)
- International education or experience in one of the sectors

### CONTACT JULIA

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- Email: [jkeech@woodgreen.org](mailto:jkeech@woodgreen.org)

**Apply today! Space is limited!**